

Minutes of the Mundford Parish Council Meeting Held at The Cricket Club, Mundford on Thursday 1st August 2019

PRESENT:

Councillors J. Musgrove (Chairman) D. Goodrham, J. Marston, S. Welsh, B. Ellis, N Enderby, S. Eyres, K Weight and S. Booth. There was 1 member of the public.

1. THE CHAIRMAN'S OPENING REMARKS

Welcome to the August Parish Council meeting. Simon Booth was co-opted as our new Councillor. This was proposed by Cllr Welsh and seconded Cllr Marston. All approved. Chairman noted that as from 1st August the Allotment Hut was now in our possession. Chairman noted that the new notice board was still awaiting fitting.

2. APOLOGIES OF ABSENCE

Cllr F Eagle and Cllr M Nairn

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting held on 4th July 2019 were accepted as a true and accurate record, this was proposed by Cllr J. Marston, seconded by Cllr D. Goodrham and seven Cllrs who were at the previous meeting agreed. The Chairman signed the minutes.

4. TO RECEIVE DECLARATIONS OF INTEREST

Cllr S. Welsh and Cllr D. Goodrham for item 6.8.

5. PUBLIC PARTICIPATION

The residents of Crown Road asked if the Parish Council could consider approaching Norfolk Council regarding a footpath along Crown Road on one side into the village. Cllr Eyres noted that some years ago this was put on a waiting list with the Norfolk Council. Clerk to investigate original details.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

- Pig Sty Lane – The bridge has now been replaced. Suggested it be given a coat of treatment in the autumn.
- The missing barrier on the corner of Swaffham Road, just on the bend of Lynford Road is dangerous and needs to be repaired. Chairman J. Musgrove will continue to try and get hold of the Manager of Lynford Hall to discuss responsibility. In the meantime, Highways will try and establish if this is the responsibility of the Water Board. (Ongoing).
- Highways asked for flower tubs to be moved at junction of Swaffham Road and Crown Road to allow investigation into the drainage problem outside East Hall. This has been done by Bruce, Cllr Eyres, Cllr Musgrove and Cllr S Booth.
- Tree overhanging Swaffham Road over existing short section of footpath on the village side. Could cause accident due to height of straw wagons catching the branch. Highways to be notified. (Reported on 15/08).

6.2 Village Footpaths and Verges – to discuss outstanding matters and actions taken

- The posts which need to be erected outside the property 'Two Hoots' on Swaffham Road is still ongoing. The swing has not yet been dismantled and therefore the posts are not ready for use.
- There are a number of overgrown shrubs/hedges in Wissey View. Cllrs S. Eyres and D. Goodrham to visit Wissey View and the rest of the village and note addresses. Once received the Clerk will send letters to the owners to reduce these in size. One hedge in Fir Close had now been trimmed. Review of village hedges ongoing. Cllr Goodrham noted that the school have been asked to trim the tree and hedge on St Leonards Street.
- Hedge at 20 St Leonards Street. Bruce McIsaac to contact owner and arrange cutting back.
- The Anglian Water cover outside the Vets on St. Leonards Street has now been completed.
- The public footpath opposite London Lane is very overgrown. This was reported to Highways back in March. A further email has also been sent to the relevant department asking for a response. Cllr Musgrove had a further complaint from member of the public. Will request them to make a complaint direct to Highways in the hope it speeds things up. (Highways responded and will cut the footpath from June 2020 two times a year and Bruce will cut in the meantime).

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6.3 Allotments – to discuss (if any) outstanding or future matters

- 7B has now been taken.
- One new member of the public on the waiting list.
- Cllr Eyres said he had been informed Allotment 9 will be handed back at the end of the growing season.
- Steel posts for 7a and 7b still outstanding.

6.4 Handyman/Gardener – update on outstanding and future projects

- The Cricket Club hedge will be cut at the end of August beginning of September.
- The water tank and trailer has now been purchased and is very successful.
- Cllr Eyres and Cllr Musgrove carried out the watering for Bruce whilst he was on holiday.

6.5 Village Notice Board

The notice board is currently sitting in the Chairman's garage. Cllr Eyres had spoken to Bruce and Cllr Musgrove will arrange a date for the installation between those concerned. Namely Cllr Musgrove, Cllr Goodrham and Bruce. Two of the existing two posts will be reused and the other two existing posts to be cut off at ground level. Spare new posts supplied with the notice board to be stored for future use. (The new notice board has been installed and ready for use).

6.6 Flag Pole, Flag and Bins near War Memorial

The new flag pole is now in use. Thanks to Mr Arnold for his donation to purchase the Mundford Flag. The plaques still need to be ordered for both the memorial tree and the one to be replaced on the village green. Some discussion as to the date used on the flag. To be reviewed when flag is replaced in the future. The Remembrance flag will be purchased in due course for November.

Cllr Eyres proposed extending the flower beds around the memorial with a second lower tier in the autumn. This was seconded by Cllr Welsh and all approved.

6.7 Enchanted Cinema Event

The event has been advertised in the village magazine and by posters displayed around the village. Tickets are now available to be purchased. Ticket sales need increasing. Assistance will be required on the night from 6pm to set up the venue and clear away afterwards.

Lynford Hall has donated a raffle prize to add to the selection. (Unfortunately, the event has now been cancelled due to the organiser. Any residents who have purchased tickets will get a full refund).

6.8 Allotment Hut

The allotment hut is now from 1st August back in the hands of the Parish Council. Church is still interested but need to get prices for repairs etc. They have also marked up the plan to show the area they would like to retain if it all goes to plan. It was suggested that any agreement with the church should include allowing the Parish Council to use the hut for meetings if necessary. Chairman will review electrical supplier daily standing charge once the account is moved over to the Parish Council.

Chairman to contact vet regarding cutting the grass and let them know about the change to the situation.

7. CORRESPONDENCE – The Chair will read out any outstanding correspondence that has not been previously circulated

- Lynford Hall has free tickets available for event Wednesday 7th August in the Courtyard. Phone to get tickets.
- Opus Energy require contract signed for two year agreement. Cost to be confirmed prior to signing. (This has since been cancelled and Clerk will review closer to the end of current contract).
- Cllr Eagles to give us some wheelie bin stickers showing children playing and slow down notice.
- Cllr Eagles suggested we consider new cameras for the Swaffham Road which record average speed over the distance. Chairman to find out more about these.

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- Cllr Eagles suggested requesting Police presence at the start of the school term on the Swaffham Road crossing area. Clerk to progress this item. (Police replied and will do their best to be there but have many commitments).
- Note received from Highways saying they will review the weed spraying as this was carried out on the 7th July. Awaiting update.
- Norfolk Council confirmed Norwich Western Link Option C.
- NHS email to be circulated regarding 5 year plan. (This has been circulated).
- Tree Charter from NALC to be circulated. (This has been circulated).

8. FINANCE

8.1 Payments and Cheques for the July invoices

The following payments were authorised on Thursday 1st August. The payments were proposed by Cllr N. Enderby, seconded by Cllr S Eyres and all agreed.

Description	Amount
Balance for July 2019 (minus the following direct debits)	£3,508.72
Opus Energy Parish Office Electric	£29.14
E-On Street Lights	£111.77
Everflow Water Rates	£15.76
XLN Telephone/Wifi Parish Office	£78.35
Total Direct Debits	£235.02
Receipts	Amount
Mundford Flag	£55.48
Open Cinema Deposit – Cricket Club	£127.00
Allotment Plot 7B	£15.00
Mundford Book	£20.00
Total Income	£217.48
Balance	Amount
After Direct Debits and Income	£3,491.18

Cheques	Description	Total
BACS	Mrs S King Wages	£463.97
BACS	Mr B McIsaac – Wages & Expenses	£160.73
BACS	Westcotec Street Light Maintenance	£59.23
BACS	Mrs A Shepherd – CCS for July	£400.00
BACS	Breckland Council – Uncontested Election	£75.00
12317	HMRC Tax	£104.60
BACS	Mr J Musgrove – Flagmakers – Mundford Flag	£66.59
Total Paid		£1,330.12

Balance in Community Account	Total
August 2019	£2,161.06
Balance in Savings Account	Total
August 2019	£15,853.54
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

8.2 Web report for July

The following report has been received from Mrs Rosemary Godfrey

- There were 277 visitors in July.

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8.3 Parish Partnership Scheme – 2020

We have received an email from the Parish Partnership Scheme for local highway improvements, which the County Council will be repeating in 2020/21. Quote from Wescotec below:

- SAM2 portable, read your speed sign, including 2 batteries, charger, one bracket and set of clamps for a cost of £2,800.00 each excluding VAT.
- Spare brackets for a cost of £50.00 each excluding VAT – Optional, however it makes moving the sign to different locations easier.

9. PLANNING APPLICATIONS

No planning items.

Follow up Post Office Telegraph pole and Lynford Road Enforcements. (Emails sent to Enforcement Team 15/08).

10. STREET LIGHTING

Closer to September an inspection is required to be completed for the street lights around Mundford.

11. REPORTS

11.1 District Cllr Mike Nairn

Not present. There are several items for Cllr Nairn from Parish Councillors.

- Homeless being housed in temporary accommodation in Mundford.
- The planning application for 450 houses to be potentially built in Weeting.

Amendment: Contrary to Cllr Nairn's comments in the July Parish Meeting regarding tree cutting. Putting any tree cuttings on another owner's property **is classified as Fly Tipping.**

11.2 County Cllr Fabian Eagle

Not present but items received on email from Cllr Eagles covered in Correspondence.

12. MEMBERS' MATTERS – items for agenda for next Month's meeting

Note: Cllr Eyres and Cllr Musgrove have accepted the offer of the Christmas tree from resident in Crown Road.

Items for September agenda: Christmas tree, bulb planting, choir, hire of AV system.

With nothing more to discuss the meeting closed at 9.10pm.

Chairman: _____ Date: _____